

CASCADE COUNTY COMMISSION MEETING
December 10, 2019
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 A.M.

Commission
Journal #59

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in **red**, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These are in draft form until officially approved on December 24, 2019.

Commission: Chairman Joe Briggs, Commissioner James L. Larson and Commissioner Jane Weber

Staff: Rina Fontana Moore – Clerk and Recorder, Carey Ann Haight – Deputy County Attorney, Lynn Deroche – Elections Administrator, Mary Embleton – Budget Officer, Sean Higginbotham – IT Director, Sandy Johnson – Sanitarian, Rhonda Knudsen – Sanitarian, Albert Grobe – Environmental Health Department Head, Trisha Gardner – Public Health Officer, Bonnie Fogerty – Commission Office, Marie Johnson and Kyler Baker – Deputy Clerk and Recorder's

Public: Jenn Rowell - Media

Call to Order: Chairman Briggs called the meeting to order.

Reading of the Commissioners' calendar: Bonnie Fogerty read the calendar. **00:17**

Purchase orders and accounts payable checks: *See agenda for payment information.* Commissioner Larson made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 3-0 03:52**

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Weber made a **MOTION** to (A) Approve minute entries (November 26, 2019; December 04, 2019) **04:10** (B) Approval of Routine Contracts as Follows:

Consent Agenda

Contract 19-180: 360 Office Solutions Equipment Maintenance Agreement for equipment maintenance on Kyocera printers in the Evidence and Detective areas. Effective: November 15, 2019 - November 15, 2020. Monthly Cost: \$40.00 for both printers. **04:21**

Contract 19-184: Montana Department of Commerce CDBG Program Amendment #MT-CDBG-13HR-01C. Project: South Winds Water & Sewer District. Effective Date extended to: March 31, 2021. (Ref: Contract 18-211, R0365566, Contract 17-79, R0345969, Contract 16-29, R0318983) **04:42**

City-County Health Department

Contract 19-181: Voluntary National Retail Food Regulatory Program Standards Grant Program. Project: Verification Audits of Standard 3 & Standard 7. Grant #: G-SP-1909-07685 Effective: January 1, 2020 - December 31, 2020. Total Award: \$3,000.00 **05:19**

Contract 19-182: Voluntary National Retail Food Regulatory Program Standards Grant Program. Project: Moderate Project Plan. Grant #: G-MP-1909-07686 Effective: January 1, 2020 - December 31, 2020. Total Award: \$12,939.77. **05:46**

Contract 19-183: Voluntary National Retail Food Regulatory Program Standards Grant Program. Project: FDA Standards Training 2020. Grant #: G-T-1909-07683 Effective: January 1, 2020 - December 31, 2020. Total Award: \$3,000.00. **06:14**

Contract 19-185: Service Agreement with Stericycle for biohazardous regulated medical waste disposal. Effective: December 1, 2019 - November 30, 2024. Cost: \$179.91/monthly. **06:73 (ITEM PULLED NOT READY FOR OFFICIAL ACTION)**
Motion Carries 3-0 07:47

AGENDA ITEM #1 07:52 *(See Exhibit A)*

Motion to Approve or Disapprove:

Resolution 19-73: A resolution consolidating rural polling places in Cascade County. Polling for Precinct 19B1 & 19C, Centerville School and Precinct 19A3, Ulm School to move to the Exhibition Hall at Montana ExpoPark, 400 3rd Street NW, Great Falls, MT 59404. Rina Fontana Moore, Clerk and Recorder, elaborates. **08:20**

Chairman Briggs asked if Centerville and Ulm were the last two schools that were being utilized for voting. Rina Moore commented “yes.” **11:30**

Commissioner Larson asked when the change would go into effect. Rina Moore stated that it would happen immediately. **12:36**

Rina Fontana Moore also commented that the Elections Office will run ads in the paper, send out a mailer two times before the June Primary and post signs at the old polling places. **12:51**

Commissioner Larson made a **MOTION** to approve Resolution #19-73 and allow the Cascade County Clerk & Recorder/Election Administrator consolidate the Ulm and Centerville Schools to Exhibition Hall. **15:37**

Motion carries 3-0 15:58

AGENDA ITEM #2 16:02

Motion to Approve or Disapprove:

Contract 19-186: Big Sky Billing and Office Management Inc. Billing Services Agreement. Effective: November 18, 2019 - November 17, 2020.

Trisha Gardner, Public Health Officer, elaborates. **16:25**

Chairman Briggs asked how many providers. Trisha Gardner responded “one.” **17:29**

Commissioner Weber asked if the \$2.00 per transaction was just for claims being processed prior to October 31st, 2019. Trisha Gardner responded yes, that was correct. **17:45**

Commissioner Weber made a **MOTION** to approve Contract #19-186: Big Sky Billing and Office Management Inc. – Billing Services Agreement. **18:58**

Motion carries 3-0 19:20

Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by today's agenda. (MCA 2-3-103)

Public Comment: No members of the public commented. 19:29

Commissioner Larson asks Sandy Johnson to introduce the new Environmental Services Manager: Albert Grobe. **19:44**

Chairman Briggs also stated that Trisha Gardner is the new Public Health Officer and has worked for the County for 10 years. **20:12**

Adjournment: Chairman Briggs adjourned this Commission Meeting at **09:51 a.m.**